

PHASE ONE

Community Grant

Proposal Guidelines



The PHASE ONE Community Grants program focuses on 'beyond treatment' and emphasizes the importance of comprehensive support throughout the cancer continuum - this includes prevention, early education, and mental health services.

Our goal is to provide those living with cancer and their families with much-needed support, as well as work to educate as many as possible so that fewer patients and families are burdened by this disease.

GRANT REVIEW PROCESS

Grant proposals will be accepted by the PHASE ONE Community Grants Committee on a biannual basis. Our typical grants range from \$10,000 - 60,000. We tend to fund innovative projects that we have not funded in the recent past.

The Committee prioritizes funding cancer-focused programs in Los Angeles and Southern California and will also consider providing grants for programs that have a widespread impact on cancer patients or prevention, or that are connected to our main mission which is to fund clinical trials.

Prospective grantees will go through a 3-step process (*not all applicants will be invited to move on to subsequent steps*):

- 1) **Initial proposal submission** (guidelines listed below)
- 2) **Internal review process** by the Community Grants Chair, Committee Members, and Executive Director to determine eligibility.
- 3) A **presentation** to the PHASE ONE Community Grants Committee. During the presentation, the committee will ask specific questions regarding the program, budget, timeline, etc. We ask that all presentations include slides, and the prospective grantee should plan to present for 20 minutes maximum.

Final award approval is made by the PHASE ONE Board of Directors.

PROPOSAL GUIDELINES

Proposals should be 1-2 pages and address the following:

- **Who you are:** a brief overview of your organization's mission, history, and programs.
- **What you're looking for:** provide details on the specific program(s) or initiative(s) you're requesting funding for as well as an overall budget request. A detailed budget will be required if your proposal moves to the presentation phase.
- **Why this is important:** detail the necessity and urgent need your specific program or initiative will address.
- **Who you will help:** a demographic and locational breakdown of the target audience for the specific programs/initiatives the grant will address.
- **How you will measure success:** provide context on the potential impact of the program, and how you will report its goals/achievements.

Proposals should be emailed to PHASE ONE's Executive Director, Megan Stubbs, at megan@phaseonefoundation.org. Date of receipt will determine in which period the proposal will be reviewed.

2024 SUBMISSION DEADLINES

Proposals will be reviewed during the two weeks following each deadline.

Submission Deadline 1: Monday, April 1

Submission Deadline 2: Tuesday, October 1